

**ONEONTA, NEW YORK – OCTOBER 11, 2012 – 7:00 P.M.**

**REGULAR MEETING OF THE BOARD OF ELECTRICAL EXAMINERS**

**Pg. 1**

**PRESENT:** Chair John LeoGrande  
Ed Hoag  
John Frankl  
Art Masucci  
Art Rorick

**ABSENT:** None

Chair LeoGrande called the Regular Meeting to order at 7:10 p.m.

**APPROVAL OF MINUTES**

**MOTION**, made by John Frankl and seconded by Ed Hoag, that the Minutes of the Regular Meeting held on September 13, 2012 be approved and ordered filed.

**Voting Ayes:** Chair John LeoGrande

**Noes:** Ed Hoag  
John Frankl  
Art Masucci  
Art Rorick

**Absent:** None

**MOTION CARRIED**

**CORRESPONDENCE**

Chair LeoGrande stated that the board received the following email from City Clerk Koury:

*“I just read the minutes of your meeting specifically related to the “Secretary” item. The City Clerk is the “Secretary” to all the boards and commissions and I am not really sure why that’s in there, unless the board wishes to have someone on the board do the correspondence. That’s the only thing I can see to which that section would apply. It might be a good idea to change that and use the wording from another board/commission’s chapter. I’ll have to look at the chapter again, as I think the section about the City Clerk being the keeper of the minutes is in the Electrical chapter as well.”*

Chair LeoGrande stated that the board has not had a secretary for a long time.

**ONEONTA, NEW YORK – OCTOBER 11, 2012 – 7:00 P.M.**

**REGULAR MEETING OF THE BOARD OF ELECTRICAL EXAMINERS**

**Pg. 2**

Matt House was present to discuss the electrical examination. He said applicants should be informed to bring hand tools to the examination.

Chair LeoGrande reported that there was only one applicant to take the Master Electrician's examination.

Matt House questioned when the next Electrical Board meeting was.

Chair LeoGrande stated that the next Electrical Board meeting was scheduled for November 8<sup>th</sup>.

The board thanked Mr. House for attending the meeting.

**OLD BUSINESS**

Ed Hoag stated that 50 percent of the licensed electricians, maybe less, are not current with their insurance. He felt the licenses were null and void if the insurance was not kept up to date. He said the electricians either are not providing the City Clerk's Office with a current insurance certificate or they actually don't have insurance. He felt that they should all be up to date and if they aren't up to date, then the license is null and void. He said one of the requirements is that you have to have insurance.

Chair LeoGrande stated that the insurance is probably up to date, but they just didn't provide the City Clerk's Office with an updated insurance certificate.

Ed Hoag thought that this matter should be looked into and current, updated insurance certificates provided to the City Clerk's Office.

**REVIEW OF ELECTRICAL CODE**

The board discussed revisions to the Electrical Code.

Art Rorick stated that the board left off at Section 112-5 at the last meeting.

**ONEONTA, NEW YORK – OCTOBER 11, 2012 – 7:00 P.M.**

**REGULAR MEETING OF THE BOARD OF ELECTRICAL EXAMINERS**

**Pg. 3**

The board felt that they should eliminate “Secretary” from the code. Section 112-5C should read:

*Fee; disposition of application. Such application shall be accompanied by a fee set by resolution from time to time by the Common Council of the City of Oneonta and filed with the City Clerk for submission to the board of Electrical Examiners for the purpose of passing upon the qualifications and the examination of the applicant.*

Art Rorick stated that it should be stated that Apprentice Electricians must be at least 18 years of age.

Chair LeoGrande stated that there was something in the state code as well that states a minimum age to use power tools.

The board discussed the restricted maintenance license. It was stated that a person who has a restricted maintenance license can only change lights, they can not run any wires.

The board agreed that the Code should state that restricted maintenance licensees can not extend, repair or install any circuits.

Art Rorick felt that the board should consider looking at Binghamton’s electrical code. He said once the board has gone through all the changes, they will have to go back over the final draft to make sure everything is the way the board wants it.

After discussion, the board agreed on the following changes to the electrical code:

Section 112-5D should read ...are first reviewed and approved by the board

Section 112-5E should read.... provided to the board of Electrical Examiners the attendance by the applicant at a board-approved electrical code class.

Section 112-5F should read – Practical examination skills for a license. A practical examination will be made available by a third party testing agency with the approval of the board of Electrical Examiners. Practical examination stations may include, but not limited to, the installation of receptacles, thermostats, ballasts, lighting fixtures and any other conduit wiring. Practical exams may include any and all of these items depending on the type of license.

**ONEONTA, NEW YORK – OCTOBER 11, 2012 – 7:00 P.M.**

**REGULAR MEETING OF THE BOARD OF ELECTRICAL EXAMINERS**

**Pg. 4**

112-6A....should read... any applicant who has successfully passed the *written and* practical examinations shall be notified in writing thereof by the board of Electrical Examiners and the City Clerk shall issue to him/her a license *thereupon*. The fee for an original license shall be established by resolution from time to time by the Common Council of the City of Oneonta for an individual, firm or corporation. All electricians' licenses shall be issued in consecutive order. Licenses so issued shall be valid for *one* calendar year and shall only be issued upon proof that the individual licensee, firm or corporation carries manufacturers' and contractors' liability insurance and workers' compensation, is required. All such licenses may be renewed annually upon payment of a fee which shall be determined from time to time by the Common Council and by supplying proof of insurance. Any person licensed as an electrician in the City of Oneonta who fails to renew his/her license for a consecutive two-year period may be required by the board of Electrical Examiners to reapply and be reexamined.

Section 112-6B (1) should read – It shall be unlawful for any out-of-town contractor and any contractor licensed by another entity to do any electrical work in the City *of Oneonta* without first obtaining....

Section 112-6B (2) should read...Out-of-town electricians from cities that extend privileges to electricians from the City of Oneonta may apply for and receive a license limited to the same privileges that the reciprocating City offers electricians licensed by the City of Oneonta.

Section 112-6C should read....work performed by restricted maintenance forces. Firms that employ a full-time maintenance staff may perform electrical maintenance work and repair on their premises as defined in § 112-1, Definitions, restricted maintenance license. Any extension of any electrical equipment will require the work to be done by a licensed *master* electrician. Any firm.....

**NEW BUSINESS**

There was no new business to discuss.

There being no further business to come before the board, Chair LeoGrande duly adjourned the meeting at approximately 8:30 p.m.

---

JAMES R. KOURY, CITY CLERK

JRK/bsm