

City of Oneonta Police Department's 2013 Year End Report
Prepared by Dennis R. Naylor Chief of Police

Oneonta Police Department Mission Statement:

"It is the mission of the Oneonta Police Department to provide professional services with integrity and dedication, to preserve life, to enforce the law, and to work in partnership with the community to enhance the quality of life in the City of Oneonta."



Oneonta Police Department Core Values

*** Integrity * Honor * Courage * Loyalty * Pride ***

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	2012	2013	Change
Statistical Data and Comparison			
Calls for Service	13,131	12,680	3.4% dec
Reports completed	3,381	2,980	11.9% dec
Traffic Stops	1421	1,441	1.4% inc
Traffic Tickets	973	912	6.2% dec
Arrests	1,148	1,030	10.2% dec
Motor vehicle Accidents	386	392	1.5% inc
Family Disputes	207	139	33% dec
Assist Other Agency	46	52	11.5% inc
Animal complaints	52	73	28.7% inc
Dogs Transported to SSPCA	37	33	11% dec
Phone calls to and from dispatch	22,259	20,034	10% dec
Police response to alarm calls	214	233	8.1% inc
Parking tickets Total	5,174	5,217	1% inc
Parking Revenue	\$134,030	\$110,760	17.3% dec
Vehicles towed for scoff	12	18	33% inc
Revenue Returned to City	\$3,966	\$5,285	25% inc
Sex offenders registered total	not avail	13	n/a
Level 3 (most severe)	not avail	1	n/a
Level 2 (moderate)	not avail	9	n/a
Level 1 (Least severe)	not avail	3	n/a
Total Events Covered	24	18	25% dec
Manpower Costs	\$13,072	\$23,732	45% inc
Recovered Funds	n/a	\$5,000	n/a
Mental Health Calls for service	185	225	17.7% inc
Mental Health arrests and transports	113	127	11% inc
Transports to Fox Hospital	46	50	10% inc
Transports to Bassett	67	77	13% inc
Student Arrests Total	356	250	29.7% dec
SUCO Students arrests	290	194	33.1% dec
Hartwick Student Arrests	66	56	15% dec
Civilian Complaints total	13	14	7% inc
Status Unfounded	9	9	no change
Status Sustained	1	2	50% inc
Status Exonerated	2	3	33% inc
Status Unsubstantiated	1	0	100% dec
Lockup numbers total	779	829	6.4% inc
Males in lockup	666	701	5.2% inc
Females in lockup	113	128	13.2% inc

*Statistical Information continued			
UCR Offense Data	2012	2013	Change
Murder	0	0	no change
Rape	11	9	18% dec
Robbery	10	11	10% inc
Assault	7	7	no change
Burglary	91	69	24% dec
Larceny	298	240	19% dec
Motor vehicle theft	2	4	100% inc
Arson	6	3	50% dec
Kidnapping	6	0	100% dec
Controlled substance sale	30	15	50% dec
Controlled substance possession	61	46	24.5% dec
Weapons possession	12	8	33% dec
Bribery	0	0	no change
Sex offenses	26	20	23% dec
Extortion	0	0	no change
Forgery and counterfeiting	10	9	10% dec
Prostitution	0	0	no change
Stolen property	11	16	31% inc
Coercion	0	1	100% inc
Criminal mischief	238	173	27.3% dec
Fraud	23	14	39% dec
Gambling	0	0	no change
Offenses against public order	1	3	200% inc
Embezzlement	1	0	100% dec
Simple assault	64	51	20% dec
DWI	45	23	49% dec
DWI Drugs	5	3	40% dec
Unauthorized use of a motor vehicle	2	0	100% dec
Possession of burglar's tools	1	0	100% dec
Liquor law violations	56	36	35.7% dec
Disorderly conduct	80	67	16.2% dec
Public drug intoxication	0	0	no change
Loitering	0	0	no change
All other offenses	832	752	9.6% dec
Property stolen	\$294,794.00	\$163,964.00	44.3% dec
Property recovered	\$109,138.00	\$33,712.00	69% dec

Police Department Building Improvements

1. New carpeting was installed throughout the entire police department to create a professional working environment and replace the 30 year old ripped and soiled carpeting.
2. A new training room/break room was constructed to provide an appropriate location for meals, meetings, and training classes within the Department.
3. The Evidence room was relocated within the Department and properly designed to meet accreditation standards in terms of security. An HVAC system was included to vent harmful fumes out of the room and a locked fenced area installed for specific evidence.
4. A 24"x36" composite depicting all members of the Department to include all officers, communications staff, clerical staff, and other non-sworn members was created and placed in the main hallway to foster teamwork and ownership within the Department.
5. The remaining broken and poor quality furniture was replaced.
6. A Convex exterior mirror was purchased and installed at the blind corner of rear parking lot to minimize chance of collisions at that location.
7. A Fenced-in area was built at the dog pound to properly secure vehicles as evidence so that they do not have to take up one of our four police bays any longer.
8. Recycling garbage cans were purchased and placed in key areas of the station.
9. A cooling system was installed in the second server room which stores the surveillance system server, audiolog server, and prox card equipment.
10. The remainder of old gym equipment was declared surplus to expand the upstairs training area into usable and efficient space.
11. A four tier Gun locker unit was purchased and installed at the booking area to provide a more appropriate location for grounding firearms safely and away from arrestees.
12. Tile floors throughout the station were professionally waxed twice during the year.

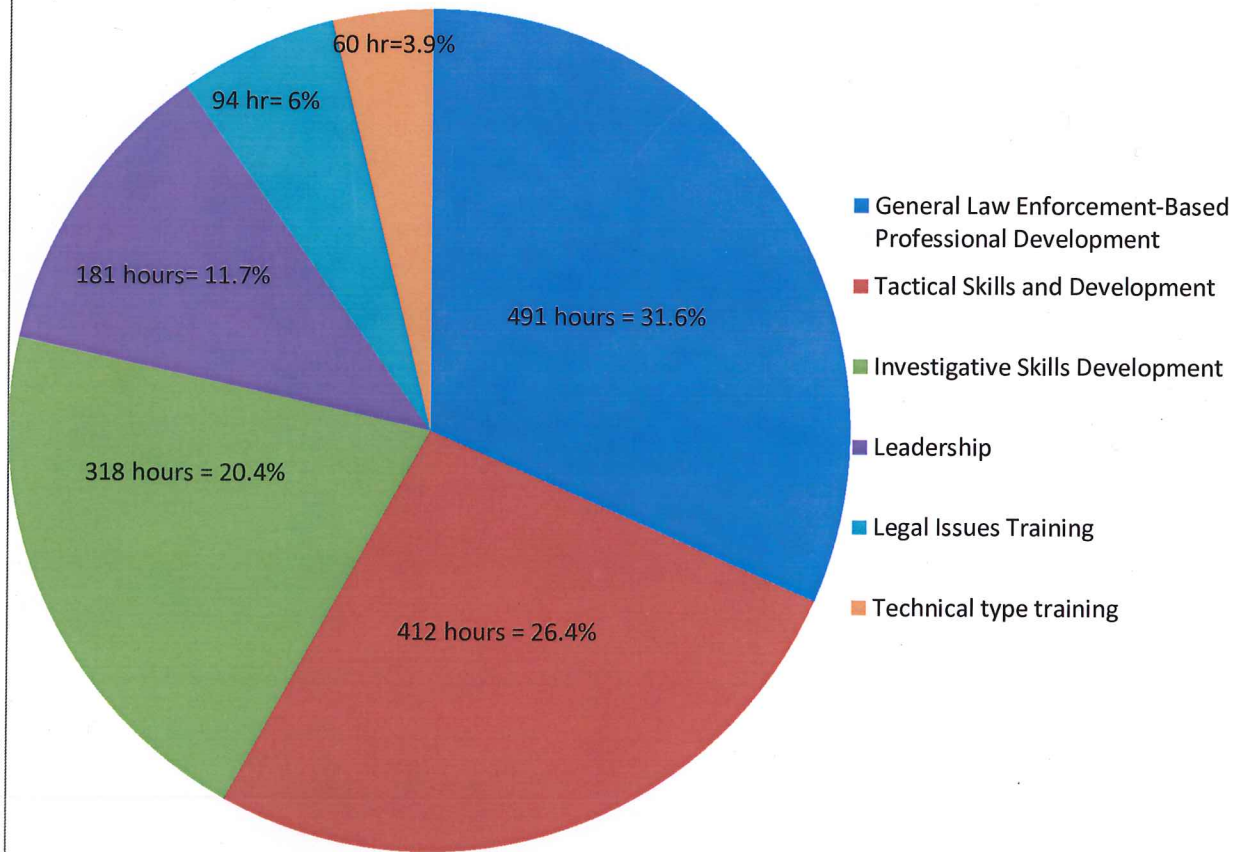
Police Technology Improvements

1. A Scrolling LED sign was purchased and installed on the outside of the Public Safety Bldg. and is now utilized to provide important information to the community.
2. A biometric/paperless time card machine was purchased and installed.
3. Subject Management/Use of Force forms were created through our records management & report writer system to improve efficiency and reduce redundancy.
4. A “cloning” feature was created within the records management & report writer system to create a higher degree of efficiency with paperwork and reduce redundancy.
5. An enhanced use of Facebook, Twitter, and Nixle was established to improve police information dissemination throughout our community and to connect with the public.
6. A Department YouTube account was created and a video made which was connected to the Department website in order to introduce viewers to the site and the Department.
7. Electronic wall mounted gun lockers were installed in every Detective, Supervisor, and administrator office for weapons storage at critical times.
8. Prox-Card Entry system purchased and installed to provide appropriate security throughout building at key points of entry: armory, evidence, booking area, lobby, and rear door.
9. Closed-Circuit camera systems were expanded within building to cover all garage bays, court stairwell, and rear parking lot. A large monitor was implemented for ease of viewing in the communications office and a second viewing station was created for administrative viewing.

Department Staffing Update

1. Current staffing to date includes 1 Chief, 1 Lieutenant, 5 Sergeants, 13 Officers, 3 Detectives, 1 Parking/Animal Control Officer, 1 Senior Dispatcher, 3 Full Time Dispatchers, 1 Part Time Dispatcher, 1 Part-Time Records Clerk, and 1 Building Maintenance Employee (assigned from DPW.)
2. In 2013 we successfully screened, hired, and fully trained three new officers (Anthony Capristo, David Schulte, and Scott Sheldon) who have all graduated the police academy.
3. We hired one part time dispatcher (Lucas Harvey) who has taken the police civil service test and is aspiring to be an Oneonta Police Officer.
4. One patrol officer (Joseph Tiemann) was re-assigned to the Detective Division in 2013 and is doing an outstanding job in that position.
5. A Patrol Officer (Chris Catapano) was selected to fill the Sergeant's vacancy and has been assigned to attend supervisor school from January 6th through January 24th.
6. The Oneonta Police Department faced attrition from the retirement of Detective Sergeant Jump, the transfers of Officers Ferris and Mauro to the New York State Police, the transfer of Officer Drayn to the Town of Greece PD, and the transfer of Officer Stanard to the Town of Dewitt Police Department leaving four vacant positions.
7. Twelve hour shift designs were implemented for patrol as per the OPD Task Force as a potential means to provide an improvement for staffing efficiency. The study is still underway.

Oneonta Police Department Training 2013



Department Training for 2013

Training for year 2013			
<u>Name of school</u>	<u>Hours</u>	<u>#officers</u>	<u>Total hr</u>
Powerphone active shooter	2	6	12
Sniper annual Qualifications	2	2	4
In-service sniper	5	2	10
In-service Defensive Tactics Trng	4	22	88
In-service sniper	4	2	8
ID procedure & photo arrays	2	3	6
underage drinking cooperative	8	1	8
SAFE act for Law Enforcement	3	1	3
Pursuit policy initiative	4	1	4
E-justice training	2	3	6
Hostage negotiator School	40	2	80
NYS Traffic safety conference	16	2	32
Security and supervision	18	3	54
Missing children Training	16	1	16
Field Training Officer	24	2	48
Managing students/parents	8	2	16
FBI case study of Sadaam Hussein	3	1	3
DARE update	8	1	8
Instr develop workshop update	24	1	24
Instructor Development School	48	1	48
interface Mental Illness and LE	2	1	2
Prescription drug enforcement	4	2	8
AR 15 Armorers Course	16	1	16
Combat mindset	2	1	2
Animal control seminar	16	1	16
NY Tactical Officer Assn Conf	24	1	24
First responder training	8	1	8
NCMEC CEO missing children	16	1	16
NYOTA specific tactical training	9	1	9
Flashbang instructor	8	1	8
Adolescent illegal sex behavior	8	1	8
Fire behavior/arson awareness	36	2	72
Remington 700 armorers course	8	1	8
Incident Command intro 700	5	1	5
Incident command single action200	8	1	8

Background Investigator for PO app	12	1	12
Adv Level Pub Safety Media	16	1	16
FBI LEEDA conference	24	1	24
Active shooter	16	5	80
Truth verification recertification	24	1	24
Patrol rifle	20	1	20
Incident Command 700 online	5	1	5
Incident Command 200 online	8	1	8
Police suicide training	16	1	16
Amber alert on-line training	5	2	10
Aquatic death and homicide inv	14	3	42
General topics instr recert	4	1	4
Firearms Instr recert	4	1	4
Firearms instructor original	80	1	80
Tele comm emergency resp. FEMA	2	1	2
Event &contingency planning FEMA	2	1	2
Social Media Emerg Management	2	1	2
Glock Armorer course	8	1	8
Search warrant training	16	3	48
Physical fitness Instructor School	40	2	80
Chemical Immobilization for ACO	16	1	16
Crisis intervention training	8	8	64
IACP conference	32	1	32
Sex offenders interviewing tech.	8	1	8
Datamaster recert online	2	3	6
Bulletproof leadership	8	3	24
Datamaster original	24	3	72
Social media disaster resp/recovery	8	2	16
Criminal debriefing	24	2	48
Restorative justice	16	1	16
Police leadership & ops planning	16	2	32
Tech emrg care train the trainer	3	2	6
Mobiletec enhancement	2.5	2	5
<u>Law enforcement survival kit</u>	<u>2</u>	<u>18</u>	<u>36</u>
-	-	-	-
Totals	898.5	155	1556
These numbers do not include the			
Training hours for the basic police			
Academy for three new officers			

Accreditation Status Update

In 2013, an infrastructure within the Department to support accreditation was completed. This infrastructure includes:

1. Evidence Room with HVAC system, caged area for high value evidence, and prox card controlled access to room.
2. A break room/multipurpose room for in-service training was constructed from the former evidence room.
3. A Fenced- in bay was installed at the dog pound for evidence –based vehicle storage.
4. A locking 5 Tier vertical filing cabinet for all records and Department cases was purchased and is being utilized.
5. A working OSHA & exposure policy was created and supplies are readily available to prevent contamination from blood borne pathogens (6 cases of latex gloves, spit masks, biohazard bags, syringe containers, disinfectants at key locations.)
6. Continuous training has occurred all year for all Department staff in key areas.
7. Meetings for all command staff are held monthly & Department-wide meetings for all members are held three times per year. All minutes are maintained and subordinates sign off after they have been briefed by their supervisor from command staff meetings.
8. Policies have been updated and improved for liability reduction.
9. Appropriate and measureable goals have been established for 2014.

In addition to the above, the review and approval of 100% of the 133 standards of accreditation has been accomplished.

Also, a plan has been put in place to create an administrative sergeant who will play a key part in assisting the Department to reach accreditation through specific responsibilities assigned to that role.

Oneonta Police Department Goals for 2014

1. Continue with the accreditation process; Create compliance in all standards, update policies as needed and prepare for the Department assessment from NYS DCJS.
2. Put administrative sergeant in place for the 2014 year to assist in key areas of accreditation and policy implementation.
3. Ensure that Sgt. Catapano successfully completes a mandatory 3 week supervisor school.
4. Hire up to four more officers to bring the Department to its authorized strength. ONLY qualified candidates will be recommended for hiring.
5. Purchase TASERs and implement quality training for all patrol staff before issuing.
6. Expand Social Media to connect our Department with more members of the community.
7. Explore Restorative Justice Model as a diversion program for those that could benefit from an alternative to the criminal justice system.
8. Continue to transition the patrol fleet to all black and white vehicles. One new vehicle will be ordered from the factory and a detective vehicle with low mileage will be converted into a marked vehicle at the beginning of the year to go to patrol. This will create a sound patrol fleet.
9. Equip all marked vehicles with rifles and all Detectives with shotgun weapon systems.
10. Install a prescription drug box for the community to discard unneeded or expired prescription medications.
11. Conduct another Defensive Tactics training refresher for all in-service members to ensure proper tactics, limit injuries, and lessen liability.
12. Explore the possibility of sending an officer to EVOC (Emergency Vehicle Operator's Course) Instructor school so that member can conduct driving training for all members.
13. Sponsor a food drive during Thanksgiving time to provide food donation to the homeless shelter and the Lord's Table.
14. Continue with professional development and leadership training throughout Department.
15. Create an awards program to recognize members who go above and beyond the call of duty. Recognition will take place at one of the three Department-wide meetings.
16. Continue to maintain high standards for professionalism and continue to ensure that a positive leadership approach is maintained.