



ONEONTA CITY COURT  
 Public Safety Building  
 81 Main Street  
 Oneonta, New York 13820  
 Phone: (607) 432 4480  
 Fax: 1-646-963-6433  
 Hours: 8:00 a.m. to 4:00 p.m.

Hon. Lucy P. Bernier  
 Hon. Richard W. McVinney  
 City Court Judges

Catherine J. Tisenchek  
 Chief Clerk

**PARKING TICKET APPLICATION FOR COURT REVIEW**

Name: \_\_\_\_\_ Ticket No. \_\_\_\_\_

Address: \_\_\_\_\_  
 Street City State Zip Code

Phone # \_\_\_\_\_ Plate # and State: \_\_\_\_\_

**PARKING TICKET, TOGETHER WITH A SELF-ADDRESSED, STAMPED ENVELOPE, MUST BE ATTACHED TO THE APPEAL FORM.** Your appeal will be referred to the arresting officer, who will recommend a resolution. The appeal will then be forwarded to the Oneonta City Court Judge. You will be notified by mail of the Court's decision. If you do not accept the final resolution, you may submit in writing to the court your desire for a non-jury trial.

Please provide a clear and concise explanation of your reason for a review and/or dismissal of the above ticket and give the exact location of where you were parked: \_\_\_\_\_

\*\*\*\*\*  
**FOR ARRESTING AGENCY ONLY:**

The parking ticket # \_\_\_\_\_ should  NOT BE DISMISSED or  BE DISMISSED.

Reason: \_\_\_\_\_

Signature of Officer: \_\_\_\_\_ Dated: \_\_\_\_\_

Sgt. Review and Signature: \_\_\_\_\_ Dated: \_\_\_\_\_

\*\*\*\*\*  
**DECISION OF THE COURT:**

FINE DUE: \$ \_\_\_\_\_  Waive Late Fee Judge: \_\_\_\_\_  
 Dated: \_\_\_\_\_

Payment must be made within fifteen (15) days of the date of the Court's Decision made payable to the Oneonta City Chamberlain's Office, PO Box 662, Oneonta, NY 13820. Failure to make such payment may result in possible suspension of vehicle's registration. ANY COMPLAINTS REGARDING THE PARKING REGULATIONS SHOULD BE SENT TO THE MAYOR AT CITY HALL.

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**TO APPEAL DECISION AND REQUEST A NON-JURY TRIAL**

The above defendant hereby appeals the Decision rendered by the Court in the above matter, and hereby requests a non-jury trial. I further understand that upon my failure to appear for the trial, such failure may result in the possible suspension of the vehicle's registration.

Dated: \_\_\_\_\_ Signature of Defendant \_\_\_\_\_

YOU MUST INCLUDE A STAMPED, SELF-ADDRESSED ENVELOPE WITH YOUR REQUEST FOR TRIAL.