

Planning Commission Application
Site Plan Review

Code Enforcement Office
City Hall, 258 Main Street
Oneonta, New York 13820-2589
607-433-3435
607-432-0945 (fax)
codeenforcement@oneonta.ny.us (email)
www.oneonta.ny.us

CH# 2095
Application Fee: \$75.00
Received By: <u>MLP/MLL</u>
Date Received: <u>8/24/15</u>

- This completed application, the fee, & all required supporting documentation must be submitted to the Code Enforcement Office at least 3 weeks prior to the scheduled meeting in order to be included on the agenda.
- All documentation (except this form) must also be submitted in digital format via email, cd, dvd, or usb flash drive.
- This application expires 6 months after the date submitted if incomplete.

Property Address: 304 CHESTNUT ST.
Tax Map #: 299.8-1-65

Property Owner's Information:

Person's Name: _____
Company Name: HABITAT FOR HUMANITY OF OTSEGO COUNTY

Business Owner's Information:

Business Name: N/A
Person's Name: _____
Company Name: _____
If not the business name

Applicant's Information: Property Owner's Representative Potential Buyer

Person's Name: BRUCE DOWNIE
Company Name: HABITAT FOR HUMANITY OF OTSEGO CO.

Mailing Address: 291 CHESTNUT ST. # 284
Street Apartment # Suite #

PO Box # _____
ONEONTA NY 13820
City State Zip

Phone: 607-432-7874, 432-6200 (BRUCE)

Email Address: hfhoc@verizon.net, bdownies@gmail.com

Signature: Bruce Downie (BRUCE)

PART I

1. Sketch Plan Conference (SPC)

§ 300-75 A Site Plan Review applications require that specific drawings & documentation be submitted with the application. The applicant can request a SPC with the Planning Commission regarding these drawings & documentation.

a. Has a SPC application already been submitted & reviewed by the Planning Commission? Yes No

No: Are you submitting all of the specific drawings & documentation with this application? Yes No

If no, this application will also be used for the SPC.

2. Environmental Assessment Review (SEQR)

§ 300-75 B (7) (a) Site Plan Review applications require that an Environmental Assessment Review also be completed.

a. Has a SEQR form already been submitted & reviewed by the Planning Commission? Yes No

3. Describe all existing uses of this property:

Vacant Land

Residential: _____ Dwelling units

Commercial: _____

Other: VACANT APARTMENT BUILDING, DECLARED UNSAFE, EXTENSIVE MOLD AND WATER DAMAGE.

4. Reason for review:

Addition to existing building: _____ Square feet

Construct new building: _____ Square feet _____ Dwelling units

Demolition: _____

Parking waiver: _____

Increasing impervious surface coverage: _____ Square feet

Change of use: Residential: _____ Dwelling units

Commercial: _____

Public assembly: _____

Other: _____

Other: _____

PART II: Additional Documentation Required § 300-74 & 300-75

All documentation must include the property address.

- Estimated project ~~construction~~ ^{DEMOLITION} schedule; *WITHIN 6 MONTHS OF APPROVAL.*
- Supply a map showing the property & all properties within a radius of 200 feet to the exterior boundaries thereof.

PART III: Plans & Drawings Required § 300-75

All drawings must include the property address, the title of the drawing, the date the drawing was made, & the name of the person who made the drawing. All drawings must meet the following criteria: (a) If hand-drawn, drawings must be done with a straight edge & to scale. The scale must be written on the drawing. (b) Multiple drawings cannot be on the same page. (c) Drawings cannot be on paper that is smaller than 8½" x 11". (d) See additional requirements below.

1. Site Plan:

a. Additional drawing criteria:

- 1) A North arrow.
- 2) A scale of 1" = 50', with 2' contours showing the topography of the lot & areas within 50' of the lot.

b. One (1) drawing of the entire property:

- 1) Boundaries of the property & adjoining properties within 200' plotted to scale.
- 2) Existing watercourses & freshwater wetlands, as identified by the New York State Department of Environmental Conservation & the United States Army Corps of Engineers.
- 3) Locations & widths of all ingress, egress & circulatory drives & access points to existing roads & highways; locations of all parking &/or truck loading areas.
- 4) Locations & dimensions for pedestrian & bicycle access, along with existing & proposed circulation patterns & stops for local/regional transit service.
- 5) Locations for outdoor storage, including refuse, if any.
- 6) Locations & dimensions of all existing or proposed site improvements, including drains, culverts, retaining walls, sidewalks, & fences.
- 7) Locations of all proposed site & building mounted signs.
- 8) The location & amount of building area proposed for various uses of the site, including all points of ingress & egress.
- 9) The location, width, & purpose of all existing & proposed easements, setbacks, reservations & areas dedicated to public use on the site(s) & property(ies).
- 10) Location of vehicle, equipment, & material staging areas, storage & stockpile areas, & other areas to be utilized & disturbed during construction, including the location of portable restroom facilities.
- 11) Proposed routes & access points for construction traffic.

2. Grading Plan:

- a. One (1) drawing of the entire property:

- 1) A grading plan showing existing & proposed contours, including spot elevations along structures & site improvements where appropriate to determine the flow of surface runoff. The inclusion of arrows denoting surface flow direction is also preferred where appropriate.
- 2) Line(s) denoting limits of disturbance, clearing, grubbing, & grading as appropriate. Protective fencing for areas & vegetation to be preserved & undisturbed throughout construction shall also be shown.
- 3) Documents & plans pursuant to the requirements of the New York State Pollution Discharge Elimination System (SPDES), including a completed Storm Water Pollution Prevention Plan (SWPPP) for Zoning Board review.
- 4) Construction management plan & an inspection schedule as required by the Code Enforcement Officer.

3. Utilities Plan:

a. One (1) drawing of the entire property:

- 1) The locations & size of water, sanitary sewer & storm sewer lines & appurtenances & connections to utility services, including all invert & grate elevations. Where possible, the inclusion of arrows denoting the flow of storm & sanitary sewers is preferred.
- 2) Locations of fire & other emergency zones, including the location of fire hydrants & building sprinkler system connection points.
- 3) Locations of all fuel & energy exploration, generation, transmission, distribution & storage facilities, including but not limited to electricity, natural gas, propane, motor vehicle fuels, & wind, solar & geothermal energy systems
- 4) Locations of outdoor lighting facilities, including the locations of poles, bollards, & building mounted fixtures. Where appropriate & upon request, a photometric plan shall also be prepared & submitted for review & approval by the Zoning Board & Code Enforcement Officer.
- 5) Locations of telephone, cable & other telecommunications devices & facilities.

4. Building Plans:

a. One (1) drawing of the entire property:

- 1) Floor plans showing the location of all building ingress & egress points.
- 2) Elevation plans denoting the type of construction & construction materials, & exterior dimensions of all building elements & facades. Building elevations shall include structures on adjoining lots to indicate the scale & massing of the proposed structure in relation to the area.

5. Detail Plans:

a. One (1) drawing of the entire property:

- 1) The design dimensions & type of construction of all driveways, parking areas &/or loading areas.
- 2) The design & construction materials of all proposed site improvements, including drains, culverts, retaining walls, & fences.
- 3) The design & construction materials to be used for all water & sewer lines & appurtenances.
- 4) The design of all fire hydrants.
- 5) The design & construction materials of all fuel & energy exploration, generation, transmission, distribution, & storage facilities.
- 6) The design dimensions, type of construction materials, including illumination, of all proposed signs.
- 7) The design & construction, including dimensions, of outdoor lighting facilities & the area of illumination on subject & adjacent properties.

6. Landscape Plans:
- a. One (1) drawing of the entire property:
 - 1) The location & dimensions of proposed buffers, screening & fence areas specifying materials & vegetation; include existing vegetative cover & proposed areas of lawn & groundcover.
 - 2) A general landscaping plan & planting schedule specifying types & size of vegetation. The size of vegetation at installation & upon maturity shall be noted on the plans.
7. Color Renderings

FOR CODE ENFORCEMENT OFFICE USE ONLY

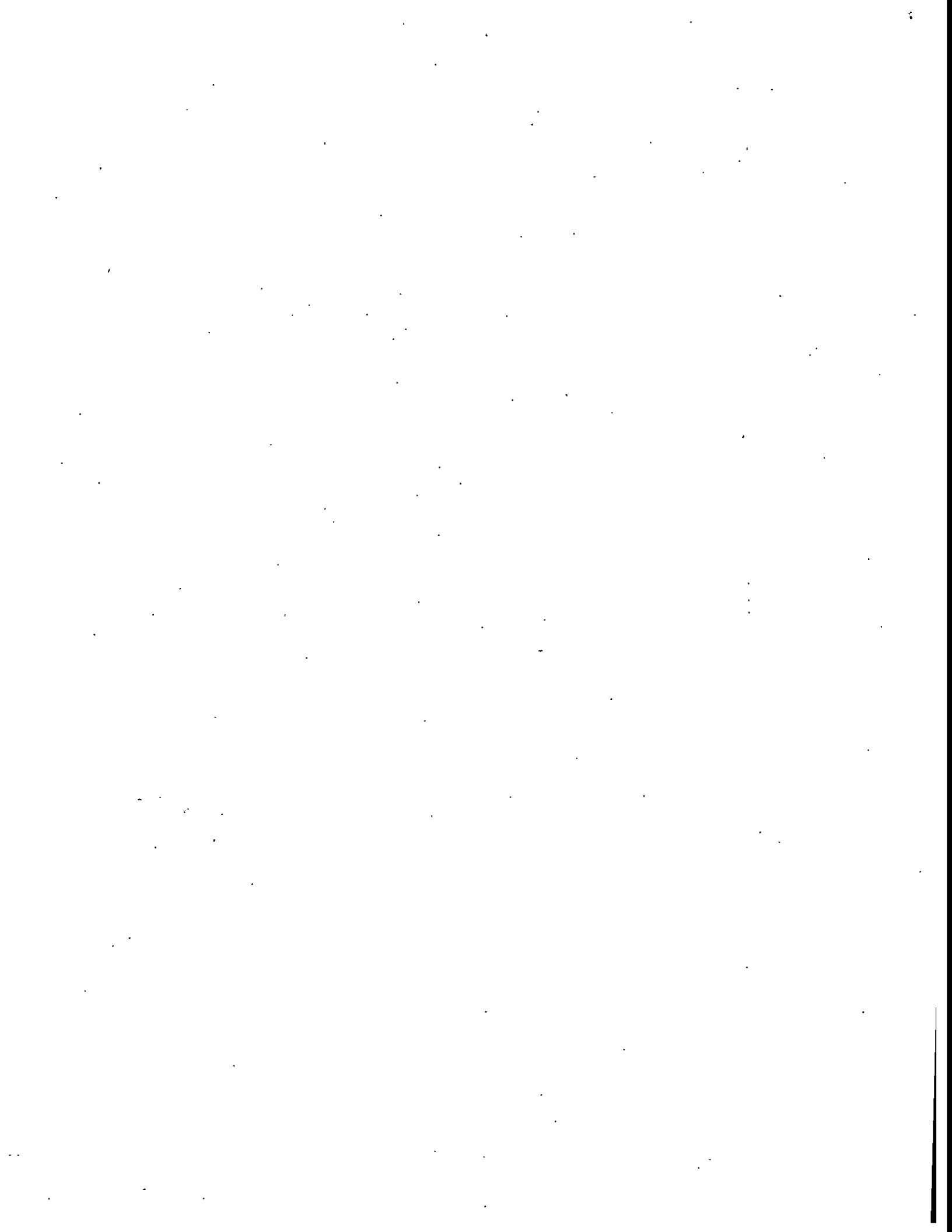
Documentation submitted:

- | | |
|---|---|
| <input type="checkbox"/> Application fee | <input type="checkbox"/> Waived by Commission |
| <input type="checkbox"/> Estimated project construction schedule | <input type="checkbox"/> Waived by Commission |
| <input type="checkbox"/> Environmental Assessment Form (SEQR) | <input type="checkbox"/> Waived by Commission |
| <input type="checkbox"/> Map showing properties that surround this property | <input type="checkbox"/> Waived by Commission |
| <input type="checkbox"/> Site plan drawing | <input type="checkbox"/> Waived by Commission |
| <input type="checkbox"/> Grading plan | <input type="checkbox"/> Waived by Commission |
| <input type="checkbox"/> Utilities plan | <input type="checkbox"/> Waived by Commission |
| <input type="checkbox"/> Building plans | <input type="checkbox"/> Waived by Commission |
| <input type="checkbox"/> Detail plans | <input type="checkbox"/> Waived by Commission |
| <input type="checkbox"/> Landscape plans | <input type="checkbox"/> Waived by Commission |
| <input type="checkbox"/> Color renderings | <input type="checkbox"/> Waived by Commission |

Zoning District: R-1 R-2 R-3 R-4 MU-1 MU-2 C/I U POS PUD

Meeting Date: _____ Approved Denied Expired Withdrawn by Applicant

Notes: _____

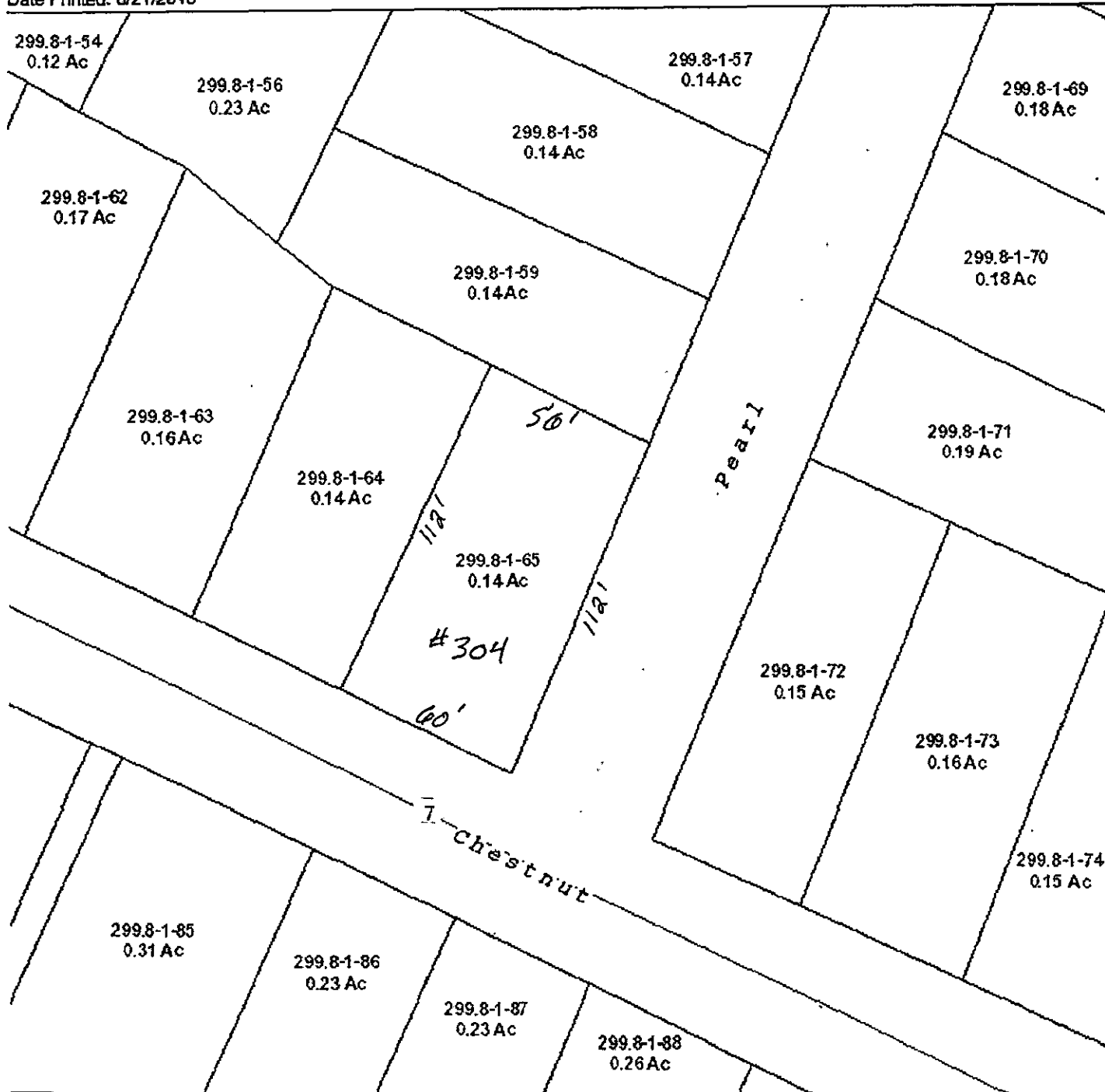


Otsego County, New York

Geographic Information System (GIS)



Date Printed: 8/21/2015



MAP DISCLAIMER - NOTICE OF LIABILITY

This map is for assessment purposes only. It is not for legal description or conveyances. All information is subject to verification by any user. Otsego County, NY and its mapping contractors assume no legal responsibility for the information contained herein.

Approximate Scale: 1 inch = 50 feet

