# TOWN OF ONEONTA CODE ENFORCEMENT OFFICE

3966 St Hwy 23, PO Box A West Oneonta, NY 13861

Phone: (607)432-8606 Fax: (607)432-3135 Web site: www.townofoneonta.org

#### Items to be included with Variance submittal

2. Site Plan Showing:  □ a. Property boundaries □ b. Building location & setbacks
□ b. Building location & setbacks
□ c. Parking areas (refer to 103-49) & lighting
☐ d. Loading areas (refer to 103-51 if required)
□ e. Drives, ingress and egress points (refer to 103-52)
☐ f. Sign location and illumination
□ g. Existing land use for a distance of 200' from lot
□ h. Buffering (if abutting a residential use)
☐ i. Building permit application and fee
☐ j. Variance application and fee
□ k. Owners within 200 feet
□ l. Short EAF
□ m. Sketch plan
□ n. Copy of tax map
Reviewed date: by:

# APPLICATION TO ZONING BOARD OF APPEALS Town of Oneonta 3966 St Hwy 23, PO Box A, West Oneonta, NY 13861

Application Purpose:	Case No.
Interpretation	Date Rec'd CEO
Variance: □ use □ area	Fee Rec'd CEO
Special Extension	Date Rec'd ZBA
	Date Referred to
	Town Planning Board
	Public Hearing
	Action
	Date Referred to
	County Planning Board
To the Zoning Board of Appeals:	
I/We	1, 1
(name of applicant) (address)	hereby request
that the Zoning Board of Appeals grant a(n)	
of Section of the Zoning Ordinanc	(interpretation variance or special outansian)
of Oneonta.	
	Signature:

#### COMPLETE RELEVANT SECTION

A. Interpreta	tion:
1. Se	ction of Ordinance or Map:
2. Sp	ecific Language (or property description of section):
	erpretation of the Ordinance intent with regard to:
B. Use Varian	ce (attach site plan):
1. Pro Tax Loc	perty Description (attach copy of tax map):  Map Section: Block Lot cation of property(address):
	se variance to the Ordinance is requested for these reasons:
	a. There are specific problems with the size and shape of lot or structures or the features of the land. Describe:
	b. The granting of a variance will relieve a hardship which is peculiar to the subject property (not a personal monetary hardship). Describe hardship:
	c. The granting of the variance will not be detrimental to the surrounding neighborhood because:
<b>C. Area Varia</b> 1. Atta	nce (Applicants need only complete section's B-1, B-2a and E) ch a sketch plan.
D. Special Exte	ension
	perty Description (attach copy of tax map):  p Section: Block Lot n of property(address):
	ch a sketch plan indicating the non-conforming use and proposed changes to it.
	plete sections B-1 and B-2a.
4. Attac	ch an affidavit indicating that subject non-conforming use existed prior to the adoption of the section of the Zoning Ordinance.

E. List the name and addresses of ALL property owners within 200 feet.

### Short Environmental Assessment Form Part 1 - Project Information

#### **Instructions for Completing**

Part 1 - Project Information. The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

Part 1 - Project and Sponsor Information			
Name of Action or Project:			
Project Location (describe, and attach a location map):			
Brief Description of Proposed Action:			
lame of Applicant or Sponsor:			
or reprised to Sponsor:	<u> </u>	phone:	
ddress:	E-Ma	il:	
ity/PO:			
		State:	Zip Code:
Does the proposed action only involve the legislative adoption of a pla administrative rule, or regulation?	an, local lav	v, ordinance,	NO Y
Yes, attach a narrative description of the intent of the proposed action by be affected in the municipality and proceed to Part 2. If no, continuation of the proposed action is the proposed action.	and the env	ironmental resources the	hat
Does the proposed action require a permit, approval or funding from a (es, list agency(s) name and permit or approval:	any other go	vernmental Agency?	NO YE
Total acreage of the site of the proposed action?  Total acreage to be physically disturbed?		acres	
Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor?		_ acres	
Check all land uses that occur on, adjoining and near the proposed acti	on	_ucres	
Great Chair (non-agriculture) Industrial Con	nmercial [	Residential (suburba	n)
☐ Parkland ☐ Aquatic ☐ Othe	er (specify):		

a. A permitted use under the zoning regulations?  b. Consistent with the adopted comprehensive plan?  6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?  7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?  NO Y  1	<ol><li>Is the proposed acti</li></ol>	ion						
b. Consistent with the adopted comprehensive plan?  6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?  7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?  8. a. Will the proposed action result in a substantial increase in traffic above present levels?  8. a. Will the proposed action service(s) available at or near the site of the proposed action?  9. Does the proposed action meet or exceed the state energy code requirements?  10. Will the proposed action meet or exceed the state energy code requirements?  11. Will the proposed action connect to an existing public/private water supply?  12. a. Does the site contain a structure that is listed on either the State or National Register of Historic Places?  13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbody and extent of alterations in square feet or acres:  13. a. Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbody and extent of alterations in square feet or acres:  14. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:  15. Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?  15. Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:  16. Is the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?  16. Is the project site located in the 100 year flood plain?  17. Will the proposed action create storm water discharge, either from point or non-point sources?  18. NO YES  18. Will storm water discharges flow to adjacent properties?  18. Will storm water discharg	a. A permitted use u	inder the zoning reg	sulations?			NO	YES	S N/A
6. Is the proposed action consistent with the predominant character of the existing built or natural landscape?   7. Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?   NO   NO   NO   NO   NO   NO   NO   N							<u> </u>	
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b. Will storm water discharges be directed to established conveyance systems (runoff and storm drains)?  Yes, briefly describe:	a. will storm water disch	arges flow to adjace	ent properties?		□NO □YES		7   [	$\neg \bot$
	b. Will storm water disch	arges be directed to	established convey	ance custome /		A cons		
	Yes, briefly describe:	2 2000		arce systems (n آ		?		alor

18. Does the proposed action include construction or other activities that result in the impoundment of water or other liquids (e.g. retention pond, waste lagoon, dam)?	NO	YES
Tes, explain purpose and size:		
19. Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?	NO	YES
If Yes, describe:		
20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or Level 20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or Level 20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or Level 20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or Level 20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or Level 20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or Level 20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or Level 20. Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or Level 20. Has the site of the proposed action of th	NO	YES
If Yes, describe:		
I AFFIRM THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE EKNOWLEDGE	BEST O	F MY
Applicant/sponsor name: Date:		

Ag	ency Use Only [If applicable]
Project:	
Date:	
ı	

### Short Environmental Assessment Form Part 2 - Impact Assessment

Part 2 is to be completed by the Lead Agency.

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

1.	Will share	No, or small impact may occur	Moderate to large impact may occur
1.	Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?		
2.	Will the proposed action result in a change in the use or intensity of use of land?		
3.			
3. 	Will the proposed action impair the character or quality of the existing community?		
	Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	П	
5.	Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?		
6.	Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?		
7.	Will the proposed action impact existing:  a. public / private water supplies?		
	b. public / private wastewater treatment utilities?		
3.	Will the proposed action impair the character and the character an		
). 	Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?		一一
	Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?		
1. \	Will the proposed action create a hazard to environmental resources or human health?		

Agency Use Only [If applicable]		
Project:		
Date:		
ı		

# Short Environmental Assessment Form Part 3 Determination of Significance

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

	i di
Name of Lead Agency	Date
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

#### **DISCLOSURE STATEMENT**

Pursuant to the requirements of General Municipal Law Article 5-K, Section 809, an applicant seeking local approval for a planning or zoning action is obligated to disclose the name, residence and the nature and extent of the interest that any officer or employee of the municipality may have with the applicant.

An officer or employee of the municipality is deemed to have an interest in the applicant, when he/she, his/her spouse, their brothers, sisters, parents, children, grandchildren or the spouse of any of them

a) is the applicant, or

b.

c.

- b) is an officer, director, partner or employee of the applicant, or
- c) legally or beneficially owns or controls stock of a corporate, applicant or is a member of a partnership applicant or association applicant, or
- d) is a party to an agreement with such an applicant, express or implied, whereby he/she may receive any payment or other benefit, whether or not for services renderer, dependent or contingent upon the favorable approval of such application, petition or request.

	TI STEEL SHOW SPENDED	s, polition of request.
Ι,	, the applicant for	local approval of a planning or zoning
action in the Town/Village of	, hereby	disclose one of the following (check
one):		
1. No officer or employee in the applicant.	e of the local agency from wh	nich approval is sought has an interest
2. There exists an interest agency from which approval is	in the applicant by at least of sought. These interests are	ne officer or employee of the local as follows:
NAME	RESIDENCE	NATURE OF INTEREST
a.		

## TOWN OF ONEONTA ZONING BOARD OF APPEALS

Town Hall, 3966 St Hwy 23, PO Box A, West Oneonta, NY 13861

To: ALL PROPERTY OWNERS WITHIN 200 FT OF:
(Property address, & tax map number, also property owner's name if same)
Please take notice that the Zoning Board of Appeals, Town of Oneonta will hold a public
hearing for a use variance \( \Bar\) / area variance \( \Bar\) on the day of
at or about p.m./ a.m. in the Town Hall 3966 St Hwy 23, West Oneonta, pursuant to
an application from:
(applicant's name & address)
for:(describe purpose in detail)
Copies of the complete text are on file in the Code Enforcement Office in the Town Hall
in West Oneonta.
All interest persons will be given an opportunity to be heard.
Dated:
Applicant's Signature: