

**ONEONTA, NEW YORK –OCTOBER 3, 2013 - 4:00 P.M.  
REGULAR MEETING OF THE BOARD OF PUBLIC SERVICE PG. 1**

**PRESENT:** Chair Margery K. Merzig  
Commissioner Joseph Temming  
Commissioner Louis Tisenchek  
Commissioner David Hayes  
Council Member Madolyn Palmer

**ABSENT:** Commissioner Barry Warren

Chair Merzig called the regular meeting to order and asked the Clerk to call the roll.

**PETITIONERS**

**OLD BUSINESS**

Update: 15 Baker Street (Margo Heck)

Chair Merzig recognized Margo Heck and asked about her plans for 15 Baker Street. Speaking for Mrs. Heck, Deborah Janitz explained that Mrs. Heck wishes to convert 15 Baker Street back to a single-family home. Chair Merzig indicated that Mrs. Heck could do that and that the Board does not have oversight over single-family properties except with regard to water concerns, specifically that the City has no knowledge of the condition of the interior pipes and does not want to turn the water on if that will result in interior damage. Chair Merzig recommended that Mrs. Heck make an appointment with the Water Department to be at the property with Mrs. Heck's plumber so that if a leak occurs the water can be turned off again immediately. Chair Merzig stated that the City would not leave the water turned on until any renovations are complete and the house is ready to be occupied. Ms. Janitz indicated that Code Enforcement office had done a walk-through. Chair Merzig asked Code Inspector Hester to review concerns. The main concerns are the condition of the electrical system and the furnace, both of which require inspection. If building and plumbing permits are obtained, work can be done on the property. Ms. Janitz stated that Mrs. Heck needed guidance on what she needed; the Chair informed her that Mrs. Heck needs to file a document with the Code Enforcement office indicating that the property is no longer a rental; needs assistance from Code Enforcement to obtain necessary permits; needs to contact the Water Department. Chair Merzig emphasized that as long as the property is not occupied until the necessary work is done to make it habitable, then the Board is not concerned. She emphasized that the property must be secured to ensure that there is no unauthorized access while work proceeds.

Update: 91 Main Street (Alan Rubin)

Chair Merzig asked Code Inspector Schlafer for an update. He indicated that the Code Office has not been back to the property and that there was nothing substantive to report. Chair Merzig instructed the Clerk to place another update on next month's agenda

**NEW BUSINESS**

Chair Merzig asked whether the Board wished to contact the owners of 102 River Street regarding accumulation of trash on the property. She indicated that this is a single-family home that has been discussed previously by the Board. Commissioner Tisenchek reported that a neighbor had asked him to bring this matter before the Board. Commissioner Hayes indicated that this situation had been raised before by neighbors and a former Council member and suggested that the Board send a letter to the property owner asking them to keep the property clean.

**MOTION**, made by Commissioner Hayes and seconded by Commissioner Tisenchek, that Chair Merzig draft a letter to the property owner at 102 River Street encouraging clean-up of the property.

Voting Ayes: Chair Merzig

Commissioner Temming  
Commissioner Tisenchek  
Commissioner Hayes

Noes: None

**ONEONTA, NEW YORK – OCTOBER 3, 2013 - 4:00 P.M.**  
**REGULAR MEETING OF THE BOARD OF PUBLIC SERVICE PG. 2**

Chair Merzig asked the Code Enforcement staff if they had any additional business. Code Inspector Hester reported that the Board might receive an administrative fees appeal for 16 West Street, Front and Rear, although the deadline for appeal has past. Chair Merzig asked the Code office to provide a timeline of the case so that if an appeal is made the Board will be ready to respond.

**APPROVAL OF MINUTES**

**MOTION**, made by Chair Merzig and seconded by Commissioner Hayes that the minutes of the regular meetings held September 5, 2013 be approved.

Voting Ayes: Chair Merzig

Commissioner Temming  
Commissioner Tisenchek  
Commissioner Hayes

Noes: None

Absent: Commissioner Warren

**MOTION CARRIED**

There being no further business to come before the board, Chair Merzig adjourned the regular meeting at approximately 4:22 p.m.

---

DOUGLAS KENDALL, City Clerk

/dk