



Application for Marriage License

Nancy Powell, City Clerk

Kerriann Harrington, Deputy City Clerk

258 Main Street
Oneonta, NY 13820
(607) 432-6450 FAX: 433-3420

**PLEASE ARRIVE BY 3:15PM AND
ALLOW A MINIMUM OF 30 MINUTES
FOR PROCESSING**

MARRIAGE LICENSES:

The City Clerk's Office is responsible for issuing New York State Marriage Licenses to qualified applicants.

AGE REQUIREMENTS:

If you are 18 years of age or older, you do not need the written consent of your parents. If you are under 18 years of age, both parents must accompany you when obtaining your marriage license and, in some cases, a Supreme Court order may be required. Both parents must have valid photo ID.

EACH APPLICANT MUST BRING AN ACCEPTABLE BIRTH DOCUMENT AND VALID PHOTO IDENTIFICATION

An acceptable birth document is:

- Certified Birth Certificate issued by vital records that includes parents' names and raised seal
- Baptismal Certificate with birth name, date of birth, place of birth and parents' names and sealed by the church.

An acceptable valid photo identification is one that has photo and date of birth:

- Valid Driver's License
- Valid DMV non-driver's ID
- Valid Passport
- Valid Military ID
- Valid Green Card
- Valid Employment ID

If divorced, you must provide the date and location of each divorce, and provide a certified copy of the most recent divorce judgment which shows the "FILED AND ENTERED" stamp and date.

If the previous marriage ended by the death of a spouse, you must bring a certified death certificate that lists you as the surviving spouse.

If the above documentation is not in English, the document must be translated by a certified translator who is approved by the City of Oneonta. Only translations from a bona fide business, university, embassy, or consulate will be accepted. The translation must be on letterhead and include a statement of accuracy with the translator's notarized signature. This statement must attest to the accuracy of the translation and that the translator is competent to translate the specific language. Please bring the original document **AND** the original translation to the City Clerk's Office when applying for the marriage license.

Name Change Options:

- You must state on the application the surname you will use after marriage.
- The name change option does not apply to your first or middle name.
- We **will not** make any changes to the license once it is signed, witnessed and issued.

Fee: \$40 for the marriage license, payable by cash, money order, personal check or credit card.

You do not need to make an appointment to apply for your marriage license; however, both parties must be present. If all is in order, you will receive your license immediately. The license becomes valid 24 hours after issuance, at which time a marriage ceremony can be performed. The license is valid for 60 days and can be used anywhere in New York State.



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Applicants should bring in the completed application to Oneonta City Clerk's Office, along with proper identification (see attached instructions for additional information or visit <http://www.oneonta.ny.us/city/government/city-clerk/>) and any required documents. The \$40.00 fee is REQUIRED at the time of application.

Bride/Groom/Spouse				Bride/Groom/Spouse			
Full Name (First Middle Current Surname)				Full Name (First Middle Current Surname)			
Birth Name, If Different:				Birth Name, If Different:			
Social Security Number:				Social Security Number:			
Surname After Marriage:				Surname After Marriage:			
Street Address:				Street Address:			
Village / Town / City			County	Village / Town / City			County
State		ZIP		State		ZIP	
Is residence in a city or incorporated village?				Is residence in a city or incorporated village?			
Yes		No		Yes		No	
Contact Phone Number:				Contact Phone Number:			
Date of Birth (Month / Day / Year)		Age	Gender	Date of Birth (Month / Day / Year)		Age	Gender
Usual Occupation/Job Title:				Usual Occupation/Job Title:			
Type of Industry or Business:				Type of Industry or Business:			
Place of Birth:				Place of Birth:			
Father's Birth Name (First and Last)			Country of Birth	Father's Birth Name (First and Last)			Country of Birth
Mother's Birth Name (First and Last)			Country of Birth	Mother's Birth Name (First and Last)			Country of Birth
Have you ever been married before?			Number of This Marriage	Have you ever been married before?			Number of This Marriage
Yes		No		Yes			No
Date of Decree		Where Issued	Against Whom?	Date of Decree		Where Issued	Against Whom?